



**Mayor Robert Jakubowski**  
Director of Public Works, Parks, and Buildings

**Commissioner Robert O. Lee**  
Director of Public Safety and Affairs

**Commissioner Jeffrey Whitman**  
Director of Revenue and Finance

## Agenda

Commissioner's Meeting

February 20, 2024

7:00 p.m.

### MEETING CALLED TO ORDER

1. **OPENING STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 7:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners' Meetings."
2. **FLAG SALUTE /EXIT DESIGNATIONS**
3. **ROLL CALL**
4. **PROCLAMATION:** Audubon Police Department Sergeant Shawn Smith, Officer Nicholas Sherman, Officer Jamie Knecht and Officer Tirik Clouden
5. **MOTION TO APPROVE THE MEETING MINUTES:** February 6, 2024  
*Motion by:* *Second by:* *All in Favor*
6. **ORDINANCES FOR ACTION: N/A**
7. **RESOLUTIONS FOR ACTION:**
  - **2024-44** Authorizing the Payment of Bills for the Month of February 2024  
*Motion by:* *Second by:* *Roll Call Vote*
  - **2024-45** Authorizing the Appointments of the Audubon Board of Health for the term of four years: January 1, 2024 through December 31, 2027.  
*Motion by:* *Second by:* *All in Favor*
  - **2024-46** Authorizing the Appointments of the 2024 Sustainable Audubon Members for the term of one year; January 1 through December 31, 2024  
*Motion by:* *Second by:* *All in Favor*
  - **2024-47** Authorizing the Appointments of the Public Arts Committee for the term of one year; January 1 through December 31, 2024  
*Motion by:* *Second by:* *All in Favor*

- **2024-48** Authorizing the Municipal Clerk to Receive RFQ Submissions for Borough Solicitor, Borough Engineer, Special Projects Engineer, Special Labor Council and Bond Council for the Borough of Audubon.

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_ *All in Favor*

- **2024-49** Authorizing the Borough Engineer to make Application and the Mayor to Execute a Camden County Community Development Block Grant Agreement for Program Year 2024.

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_ *All in Favor*

**8. COMMISSIONER REPORTS:**

- COMMISSIONER LEE
- COMMISSIONER WHITMAN
- MAYOR JAKUBOWSKI

**9. OPEN SESSION (GENERAL MATTERS):**

MOTION TO OPEN	Motion by:	Second by:	All in Favor
MOTION TO CLOSE	Motion by:	Second by:	All in Favor

**10. CLOSED SESSION (If necessary)**

**11. ADJOURNMENT:**

**RESOLUTION #2024-44**

**PAYMENT OF BILLS**

Authorizing the Board of Commissioners of the Borough of Audubon to approve and provide payment for the February bill list.

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Robert Jakubowski, Mayor

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Robert O. Lee, Commissioner

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Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_

Danielle Ingves, Municipal Clerk

DATED: \_\_\_\_\_

**RESOLUTION #2024-45**

**AUTHORIZING THE APPOINTMENTS OF THE AUDUBON BOARD OF HEALTH**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointments of the following members to the Audubon Board of Health for the term January 1, 2024 to December 31, 2027.

**Sara Barry**  
**Krista Briglia**  
**Lori Conley**  
**Brenda Vogt**  
**Mike Cline**  
**Marcia Marchese, 1<sup>st</sup> Alternate**  
**Joan Stayton, 2<sup>nd</sup> Alternate**

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointments.

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Robert Jakubowski, Mayor

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Robert O. Lee, Commissioner

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Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_

Danielle Ingves, Municipal Clerk

DATE :

**RESOLUTION #2024-46**

**AUTHORIZING THE APPOINTMENTS OF THE SUSTAINABLE AUDUBON MEMBERS**

WHEREAS, BE IT RESOLVED, that the Board of Commissioners of the Borough of Audubon do hereby authorize the appointments of the following members to the Sustainable Audubon Committee for the term of one year, January 1, 2024 to December 31, 2024.

Jeanne Mugler  
Terry Sugihara  
Cheryl Hauske  
Ann Gillespie  
Elizabeth Quinn  
Sandy Perchetti  
Aimee Bentley  
Laura Kelly  
Ella Ingves  
Regina Richards  
Stacey Behm  
Darren Norgrum  
Diane Herbert

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointments.

\_\_\_\_\_  
Mayor Robert Jakubowski

\_\_\_\_\_  
Robert O. Lee, Commissioner

\_\_\_\_\_  
Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_  
Danielle Ingves, Municipal Clerk

DATED: February 20, 2024

**RESOLUTION #2024-47**

**AUTHORIZING THE APPOINTMENTS OF THE 2024 PUBLIC ARTS COMMITTEE**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointments of the following members to the Audubon Public Arts Committee for the term, January 1, 2024 to December 31, 2024.

Mayor Robert Jakubowski

Darlene Horvath

Jan Barbera

Ben Kessler

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointments.

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Robert Jakubowski, Mayor

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Robert O. Lee, Commissioner

\_\_\_\_\_  
Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_  
Danielle Ingves, Municipal Clerk

DATED: February 20, 2024

**RESOLUTION #2024-48**

**AUTHORIZING THE MUNICIPAL CLERK TO RECEIVE RFQ SUBMISSIONS FOR BOROUGH SOLICITOR, BOROUGH ENGINEER, SPECIAL PROJECTS ENGINEER, SPECIAL LABOR COUNCIL AND BOND COUNCIL FOR THE BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the Municipal Clerk, Danielle Ingves, to receive RFQ submissions for Borough Solicitor, Engineer, Special Projects Engineer, Special Labor Council and Bond Council for the Borough of Audubon, for the term of one year commencing May 19, 2024, until May 18, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

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Robert Jakubowski, Mayor

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Robert O. Lee, Commissioner

\_\_\_\_\_  
Jeffrey Whitman, Commissioner

ATTEST: \_\_\_\_\_

Danielle Ingves, Municipal Clerk

DATE :

**RESOLUTION 2024-49**

**RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO MAKE  
APPLICATION AND THE MAYOR TO EXECUTE A  
CAMDEN COUNTY COMMUNITY DEVELOPMENT BLOCK  
GRANT AGREEMENT FOR PROGRAM YEAR 2024**

**WHEREAS**, the Camden County Improvement Authority provides funding for certain infrastructure improvements under Community Development Block Grant funding; and

**WHEREAS**, the Governing Body has chosen to submit an application for Program Year 2024; and

**WHEREAS**, the Governing Body of the Borough of Audubon has agreed to apply for funding for the following project:

**SENIOR CENTER IMPROVEMENTS**

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Audubon, County of Camden, State of New Jersey that the Mayor is hereby authorized to execute A Camden Authority Improvement Authority Community Development Grant Agreement for Program Year 2024.

Dated: February 20, 2024

**BOROUGH OF AUDUBON**

\_\_\_\_\_  
Mayor Rob Jakubowski

ATTEST: \_\_\_\_\_  
Danielle Ingves, Borough Clerk

**CERTIFICATION**

I, Danielle Ingves, Borough Clerk for the Borough of Audubon do hereby certify the foregoing to be a true and complete copy of a resolution adopted at a public meeting of the Governing Body held on February 20, 2024.

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Danielle Ingves, Borough Clerk